



**RENTAL APPLICATION**

L.S. Robinson Co. acts solely as an agent for the owners of all properties listed for rental. We do not charge a fee for application, all rental fees are paid to this agency by the owner. Properties are not rented on a first come, first serve basis, but on financial and personal qualifications.

**Please secure 3 written letters of reference:** one from your current landlord, one from your former landlord, and one personal (from someone other than a family member or co-tenant). This application is to be completed by the person(s) assuming financial and physical responsibility for the rental property (one person's information per side).

Please answer all questions. False or incomplete information may result in denial of a rental, or termination of a lease if in progress.

PROPERTY(S) APPLYING FOR \_\_\_\_\_

START DATE \_\_\_\_\_ ENDING DATE \_\_\_\_\_ TOTAL # OF PEOPLE \_\_\_\_\_  
 TYPE OF RENTAL NEEDED: APARTMENT \_\_\_\_\_ HOUSE \_\_\_\_\_ UNFURNISHED \_\_\_\_\_ FURNISHED \_\_\_\_\_  
 YEAR ROUND \_\_\_\_\_ SEASONAL \_\_\_\_\_ SMOKER OR NON \_\_\_\_\_ # OF BEDROOMS NEEDED \_\_\_\_\_  
 # OF PARKING SPACES NEEDED \_\_\_\_\_ PETS \_\_\_\_\_ IF YES, TYPE AND AGE \_\_\_\_\_  
 (OPTIONAL) # OF CHILDREN UNDER 18 \_\_\_\_\_ AGE & SEX \_\_\_\_\_

NAME \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_  
 MAILING ADDRESS \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
 E-MAIL \_\_\_\_\_ CELL PHONE# \_\_\_\_\_

CURRENT LANDLORD'S NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
 CURRENT LANDLORD'S ADDRESS \_\_\_\_\_  
 CURRENT RENT \$ \_\_\_\_\_ # OF YEARS RENTED \_\_\_\_\_  
 REASON FOR MOVING \_\_\_\_\_

PREVIOUS LANDLORD'S NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
 PREVIOUS LANDLORD'S ADDRESS \_\_\_\_\_  
 CURRENT RENT \$ \_\_\_\_\_ # OF YEARS RENTED \_\_\_\_\_  
 REASON FOR MOVING \_\_\_\_\_

PRESENT (FUTURE) EMPLOYER \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
 POSITION \_\_\_\_\_ YEARS WITH FIRM \_\_\_\_\_

AVERAGE MONTHLY INCOME \$ \_\_\_\_\_

LAST (PRESENT) EMPLOYER \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
 LAST EMPLOYER'S ADDRESS \_\_\_\_\_  
 POSITION \_\_\_\_\_ YEARS WITH FIRM \_\_\_\_\_  
 REASON FOR LEAVING \_\_\_\_\_

CHECKING ACCOUNT BANK NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_

SAVINGS ACCOUNT BANK NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_

OUTSTANDING LOANS \_\_\_\_\_ TOTAL MONTHLY PAYMENTS \$ \_\_\_\_\_

YEAR & MAKE OF CAR \_\_\_\_\_ LICENSE PLATE # & STATE \_\_\_\_\_  
 DRIVERS LICENSE # & STATE \_\_\_\_\_

NEXT OF KIN \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
 ADDRESS \_\_\_\_\_

*SIGN THE REVERSE, AND COMPLETE, AS ABOVE, FOR EACH PERSON OVER THE AGE OF 18*

NAME \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
E-MAIL \_\_\_\_\_ CELL PHONE# \_\_\_\_\_  
  
CURRENT LANDLORD'S NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
CURRENT LANDLORD'S ADDRESS \_\_\_\_\_  
CURRENT RENT \$ \_\_\_\_\_ # OF YEARS RENTED \_\_\_\_\_  
REASON FOR MOVING \_\_\_\_\_  
  
PREVIOUS LANDLORD'S NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
PREVIOUS LANDLORD'S ADDRESS \_\_\_\_\_  
CURRENT RENT \$ \_\_\_\_\_ # OF YEARS RENTED \_\_\_\_\_  
REASON FOR MOVING \_\_\_\_\_  
  
PRESENT (FUTURE) EMPLOYER \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
POSITION \_\_\_\_\_ YEARS WITH FIRM \_\_\_\_\_  
  
AVERAGE MONTHLY INCOME \$ \_\_\_\_\_  
  
LAST (PRESENT) EMPLOYER \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
LAST EMPLOYER'S ADDRESS \_\_\_\_\_  
POSITION \_\_\_\_\_ YEARS WITH FIRM \_\_\_\_\_  
REASON FOR LEAVING \_\_\_\_\_  
  
CHECKING ACCOUNT BANK NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
SAVINGS ACCOUNT BANK NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
  
OUTSTANDING LOANS \_\_\_\_\_ TOTAL MONTHLY PAYMENTS \$ \_\_\_\_\_  
  
YEAR & MAKE OF CAR \_\_\_\_\_ LICENSE PLATE # & STATE \_\_\_\_\_  
DRIVERS LICENSE # & STATE \_\_\_\_\_  
  
NEXT OF KIN \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_

I/We hereby authorize L.S. Robinson Co. to verify all information I/we have supplied to them through this application. I understand that a credit report may be obtained through a credit reporting agency and I may request a copy of that report by contacting L.S. Robinson Co. I/We agree that this form may be photocopied or reproduced in the event multiple verifications are needed.

\_\_\_\_\_  
Signature Date Signature Date

ONCE COMPLETED RETURN THIS FORM TO L.S. ROBINSON CO  
ATTN: JOSEPH WRIGHT

AND FOLLOW UP WITH LETTERS OF REFERENCE.

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THE OFFICE  
MONDAY - FRIDAY BETWEEN 8:30am – 4:30pm

L.S. ROBINSON CO. IS AN EQUAL HOUSING OPPORTUNITY AGENCY  
IN ACCORDANCE WITH THE FAIR HOUSING ACT AND THE CODE FOR  
EQUAL OPPORTUNITY OF THE NATIONAL ASSOCIATION OF REALTORS.

